

MOON TRANSPORTATION AUTHORITY

Mailing Address:
1000 Beaver Grade Road
Moon Township, PA 15108
412-443-1746

2020 AUTHORITY BOARD

Mark Scappe, *President*
John Hertzler, *Vice President*
Tom Weaver, *Secretary/Treasurer*
Michael Hauser
James Vitale

Mills & Henry
Solicitor
Delta Development Group, Inc.
Executive Director

MINUTES
Monday, May 4, 2020

The Moon Transportation Authority (MTA) Board of Directors met on Monday, May 4, 2020 at 6:00 p.m. by conference/video call (due to Covid19) instead of at the Authority's regular meeting location, which is Moon Township Municipal Building, 1000 Beaver Grade Road, Moon Township, Allegheny County, PA 15108.

Board Members:

Michael Hauser - Present
John Hertzler – Not Present
Mark Scappe - Present
James Vitale – Present
Tom Weaver - Present

Also, in Attendance:

Lynn Colosi, Delta Development Group, Inc.
Austin P. Henry, Esq., Mills & Henry
Todd Alexander, Esq., Mills & Henry
David Toal, The Toal Law Firm
Brian Krul, TranSystems
Joe Rusiewicz, TranSystems
Mike Hnat, TranSystems

Call to Order

Mr. Scappe opened the meeting at 6:00 p.m.

Roll Call

Mr. Scappe conducted roll call. All Board members were present except for Mr. Hertzler who was excused.

Approval of Minutes

Motion by Mr. Hauser to approve the Minutes for the regular meeting of April 2020. Second by Mr. Weaver. Motion passed 4-0.

Mr. Scappe announced that the Board is tabling the discussion and selection of engineering and design services for Market Place District Improvements Project.

Motion by Mr. Weaver to table the discussion and selection of engineering and design services for Market Place District Improvements Project. Second by Mr. Hauser. Motion passed 4-0.

Financials

a. Payment of March/April 2020 Invoices

Ms. Colosi presented receipts and invoices for March/April 2020 time-period. Ms. Colosi brought to the Board's attention the final payment to The Toal Law Firm for work conducted over the past 10-years on Thorn Run Interchange Construction Project.

Motion by Mr. Vitale to approve payment of March/April 2020 invoices. Second by Mr. Weaver. Motion passed 4-0.

b. Cash Flow/Budget Update

Ms. Colosi presented the 2020 Cash Flow budget to the Board and noted, given current conditions and no unforeseen issues, that MTA could end the year with about \$959,250 to carry-over into 2021.

Ms. Colosi confirmed that the first payment to PennDOT for Thorn Run Interchange Construction Project is complete and that MTA's Letter of Credit for the Project has been reduced from \$5.3 million to \$1.875 million.

c. 2020 Gaming & Economic Development Tourism Fund (GEDTF) Grant Program

Ms. Colosi reported that MTA submitted a GEDTF grant application in the amount of \$410,200 for Stevenson Mill Connector (SMC) Right-of-Way acquisition, a total cost of \$586,000. Ms. Colosi recommended that MTA meet with Senator Iovino's and Representative Gaydos' offices to update them on the submission and obtain their support.

d. Better Utilizing Investments to Leverage Development (BUILD) Grant Program

The 2020 Federal BUILD application cycle is open until May 18 and Ms. Colosi reported she is drafting a "planning" grant application for Market Place District Improvements Final Design. As such, the application requires various documents and forms that are executed by MTA official(s).

Motion by Mr. Hauser authorizing MTA officers including Board members and Executive Director to execute any documents necessary for the 2020 BUILD Grant Application. Second by Mr. Weaver. Motion passed 4-0.

e. 2019 Audit Kick-Off

Ms. Colosi reported that MTA's 2019 audit is underway by Mark Turnley Associates. The audit is anticipated to be completed May 29th, presented to the Board in June for approval

and submitted to the Commonwealth and taxing body partners by the end of June.

Project Updates

a. Thorn Run Interchange Project

Ms. Colosi provided status of the Thorn Run Interchange Construction Project. She then presented and described change orders 26 through 29 and reiterated that the Board previously approved change order 25 by email due to its' urgent nature. Each change order was reviewed and discussed at length including noting that over one-third of the change orders to date are as a result of design errors or omissions.

Motion by Mr. Weaver to approve Change Orders 26 through 29 as submitted and recommended by the Executive Director. Second by Mr. Vitale. Motion passed 4-0.

Motion by Mr. Weaver to ratify Change Order 25 previously approved electronically by the Board. Second by Mr. Hauser. Motion passed 3-0.

(It should be noted that Mr. Vitale did not participate in the vote because he temporarily dropped off the video conference due to technical difficulties.)

Ms. Colosi again reported the Stream Mitigation Project is essentially status quo until June, when stream work is permitted to resume.

b. Stevenson Mill Connector (SMC)/Rouser Road Connector (RRC)

Mr. Krul, TranSystems, SMC and RRC project engineer, and his colleague, Joe Rusiewicz with TranSystems, presented a PowerPoint describing status of preliminary engineering for both SMC and RRC projects. The PowerPoint presentation is available upon request.

The presentation and discussion focused on potential alignments for Rouser Road and the impacts on parking at two primary locations in the office park. The Board discussed both alternatives at length and compared and contrasted parking space net losses and cost differentials. The Board directed Mr. Krul to put dates on all his submissions and track durations of submissions and approvals.

Mr. Hnat provided an update on the Right-of-Way process and informed the Board that ROW will be starting later this month.

c. Market Place Boulevard

Mr. Krul informed the Board that final draft of the Transportation Master Plan was submitted to the Township and the Township's engineer. Preliminary comments were provided by the Township's engineer who is doing a more thorough evaluation that he will submit to Mr. Krul upon completion. After TranSystems receives and incorporates the Township's input, Ms. Colosi will review, finalize and submit to PennDOT District 11.

Other Items of Interest

There were no other items of interest.

Executive Session

There was no executive session.

Comments from the Public

There were no comments from the public.

Motion to Adjourn

Motion to adjourn the meeting by Mr. Vitale at 7:11 p.m. Second by Mr. Hauser. Motion passed 4-0.

DRAFT