

**MOON TRANSPORTATION AUTHORITY**

Mailing Address:  
1000 Beaver Grade Road  
Moon Township, PA 15108  
412-443-1746

**2020 AUTHORITY BOARD**

Mark Scappe, *President*  
John Hertzler, *Vice President*  
Tom Weaver, *Secretary/Treasurer*  
Michael Hauser  
James Vitale

Mills & Henry  
*Solicitor*  
Delta Development Group, Inc.  
*Executive Director*

**MINUTES**  
**Monday, June 1, 2020**

The Moon Transportation Authority (MTA) Board of Directors met on Monday, June 1, 2020 at 5:15 p.m. at Moon Township Municipal Building, 1000 Beaver Grade Road, Moon Township, Allegheny County, PA 15108.

**Board Members:**

Michael Hauser – Present (arrived late)  
John Hertzler – Present  
Mark Scappe - Present  
James Vitale – Present  
Tom Weaver - Present

**Also, in Attendance:**

Lynn Colosi, Delta Development Group, Inc.  
Austin P. Henry, Esq., Mills & Henry  
Todd Alexander, Esq., Mills & Henry  
David Toal, The Toal Law Firm  
Brian Krul, TranSystems  
Joe Rusiewicz, TranSystems  
Mike Hnat, TranSystems

**Call to Order**

Mr. Scappe opened the meeting at 5:19 p.m.

**Roll Call**

Mr. Scappe conducted roll call. All Board members were present except Mr. Hauser who arrived a few minutes late at 5:22 p.m.

**Executive Session**

**Motion** by Mr. Weaver to enter Executive Session at 5:20 p.m. to conclude discussions about LERTA RAP property reassessment and legalities related to selection of an engineering consultant firm for Market Place District Improvements Project. Second by Mr. Hertzler. Motion passed 4-0.

**Motion** by Mr. Weaver to exit Executive Session at 6:08 p.m. Second by Mr. Vitale. Motion passed 5-0.

### **Regular Meeting Roll Call**

Mr. Scappe conducted roll call at 6:08 p.m. All Board members were present.

### **Approval of Minutes**

**Motion** by Mr. Hauser to approve the Minutes for the regular meeting of May 2020 and the special meeting held May 26<sup>th</sup>. Second by Mr. Vitale. Motion passed 5-0.

### **Market Place District Improvements Project**

#### **a. Selection of Professional Consultant Services for Engineering and Design**

Ms. Colosi presented a summary of her review and recommendation for selection of the highest ranked firm, including evaluation of qualifications' submissions and interview results. Ms. Colosi identified Larson Design Group as her highest ranked firm and recommended that the Board consider selecting Larson to enter into scope and price negotiations. Both Mr. Scappe and Mr. Weaver made statements about the solicitation process and thanked all five firms for submitting qualifications and participating in MTA's interview process.

**Motion** by Mr. Hertzler authorizing the Executive Director to enter into contract negotiations with Larson Design Group for design and engineering of Market Place District Improvements Project. Second by Mr. Weaver. Motion passed 5-0.

### **Financials**

#### **a. Payment of April/May 2020 Invoices**

Ms. Colosi presented receipts and invoices for April/May 2020 time-period.

**Motion** by Mr. Weaver to approve payment of April/May 2020 invoices. Second by Mr. Hertzler. Motion passed 5-0.

#### **b. Cash Flow/Budget Update**

Ms. Colosi presented the 2020 Cash Flow and 10-Year Cash Flow budgets to the Board and requested that the Board consider holding a Special Meeting in August to review mid-year financials and project priorities. The Board directed Ms. Colosi to set up a financial workshop for mid-August.

#### **c. Better Utilizing Investments to Leverage Development (BUILD) Grant Program**

Ms. Colosi reported that MTA successfully submitted a 2020 Federal BUILD planning grant

application for Market Place District Improvements Final Design. The application, submitted May 18<sup>th</sup>, was for \$1,669,496 total project cost including \$1,335,597 from the BUILD program and \$333,899 match from MTA. Ms. Colosi informed the Board that she will begin implementing the government relations strategy to obtain support for the application.

**d. 2019 Audit Draft Report**

Ms. Colosi reported that MTA’s 2019 Audit will be completed later this month which will require the Board to review the document electronically.

**Motion** by Mr. Hertzner authorizing approval of the 2019 Audit subject to the Board’s review and approval by email. Second by Mr. Vitale. Motion passed 5-0.

**Project Updates**

**a. Thorn Run Interchange Project**

Ms. Colosi reported that construction of Thorn Run Interchange will be finished in late June however the traffic signals won’t be delivered until the beginning of July. The Board told Ms. Colosi that they will not authorize opening the Project until the traffic signals are installed and pass testing protocols, which is anticipated mid to late July.

Ms. Colosi reported the Stream Mitigation Project will be kicking-off later this month and that she will be convening with Gateway Engineers, project manager, to begin the Project.

**b. Stevenson Mill Connector (SMC)/Rouser Road Connector (RRC)**

Mr. Krul, TranSystems, SMC and RRC project engineer, and his colleague, Joe Rusiewicz with TranSystems, presented a PowerPoint describing status of preliminary engineering for both SMC and RRC projects. The PowerPoint presentation is available upon request.

For SMC, the presentation focused on the status of the preliminary Right-of-Way plan and submission. Ms. Colosi requested a copy of the ROW plan, which TranSystems will provide.

The RRC presentation focused on the final two alignments for Rouser Road and the impacts on parking at two primary locations in the office park. Mr. Henry and Ms. Colosi provided an update on the latest meeting with the Army and the Army’s desire to vacate a .33-acre parcel to enable the RRC alignment. Mr. Henry is drafting an amendment to the lease between the Army, lessee, and Allegheny County Airport Authority, lessor, so that the Army can relinquish that portion of the site.

**Other Items of Interest**

The Board cancelled July’s Board meeting and will resume regular meetings on Monday, August 3, 2020.

**Comments from the Public**

There were no comments from the public.

**Motion to Adjourn**

**Motion** to adjourn the meeting by Mr. Hertzler at 7:24 p.m. Second by Mr. Vitale. Motion passed 5-0.