

MOON TRANSPORTATION AUTHORITY

Mailing Address:
1000 Beaver Grade Road
Moon Township, PA 15108
412-443-1746

2021 AUTHORITY BOARD

Mark Scappe, *President*
John Hertzler, *Vice President*
Tom Weaver, *Secretary/Treasurer*
Michael Hauser
James Vitale

Mills & Henry
Solicitor
Delta Development Group, Inc.
Executive Director

MINUTES

Tuesday, January 5, 2020

The Moon Transportation Authority (MTA) Board of Directors met on Tuesday, January 5, 2021 at 5:00 p.m. The meeting, due to Covid-19, was conducted by video/phone conference rather than the typical meeting location at Moon Township Municipal Building, 1000 Beaver Grade Road, Moon Township, Allegheny County, PA 15108.

Board Members:

Michael Hauser – Present
John Hertzler – Present
Mark Scappe - Present
James Vitale – Present
Tom Weaver - Present

Also, in Attendance:

Lynn Colosi, Delta Development Group, Inc.
Austin P. Henry, Esq., Mills & Henry
Todd Alexander, Esq., Mills & Henry
David Toal, The Toal Law Firm
Brian Krul, TranSystems
Joe Rusiewicz, TranSystems
Mike Hnat, TranSystems

Call to Order

Mr. Scappe opened the meeting at 5:02 p.m.

Roll Call

Mr. Scappe conducted roll call. All Board members were present. (Mr. Hauser departed the meeting at 5:56 p.m.)

Reorganization

a. Election of Officers

Motion by Mr. Hauser to appoint Mr. Weaver as Temporary Chairman to initiate election of

President. Second by Mr. Vitale. Motion passed 5-0.

The Board first recognized the Township's reappointment of Mr. Hertzler to a new 5-year term on the MTA's Board.

President

Mr. Weaver called for nominations. Mr. Weaver recognized Mr. Scappe as nominee for President. There were no other nominations for President.

Motion by Mr. Vitale to nominate Mr. Scappe as President. Second by Mr. Hauser. Mr. Weaver called roll for the vote. Mr. Scappe's nomination passed 5-0.

Following election of the Board's President, Mr. Weaver relinquished his role as Temporary Chairman and turned over the meeting to President Scappe to chair the remainder of the proceedings.

Vice President

Mr. Hertzler was nominated for Vice President. There were no other nominations for Vice President.

Motion by Mr. Weaver to nominate Mr. Hertzler as Vice President. Second by Mr. Hauser. Mr. Scappe called roll for the vote. Mr. Hertzler's nomination passed 5-0.

Secretary/Treasurer

Mr. Weaver was nominated for Secretary/Treasurer. There were no other nominations for Secretary/Treasurer.

Motion by Mr. Hauser to nominate Mr. Weaver as Secretary/Treasurer. Second by Mr. Hertzler. Mr. Scappe called roll for the vote. Mr. Weaver's nomination passed 5-0.

b. Appointment of Consultants

Motion by Mr. Weaver to approve Resolution No. 1 of 2021 appointing MTA's consultants consisting of Delta Development Group, Inc. as Executive Director, Mills & Henry as Solicitor, and The Toal Law Firm as Special Counsel. Second by Mr. Hertzler. Motion passed 5-0.

c. Selection of Official Newspaper

Motion by Mr. Vitale to retain Beaver County Times as the MTA's official newspaper. Second by Mr. Hauser. Motion passed 5-0.

d. Selection of Banking Institution

Motion by Mr. Weaver to retain PNC Depository as MTA's official banking institution. Second by Mr. Hertzler. Motion passed 5-0.

Approval of Minutes

Motion by Mr. Hertzler to approve the Minutes for the regular meeting of December 2020. Second by Mr. Hauser. Motion passed 5-0.

Financials

a. Approval of Payment of November/December 2020 Invoices

Ms. Colosi presented the invoices for the final months of 2020.

Motion by Mr. Vitale to approve payment of November/December 2020 invoices. Second by Mr. Hauser. Motion passed 5-0.

b. Adoption of 2021 Budget

Ms. Colosi presented details of the 2021 administrative and capital budgets along with a 10-year cash flow forecast. The Board discussed specifically the cost estimates and project budgets for Market Place District Improvements and Rouser Road Connector (RRC). Both projects are scheduled to be undertaken in 2021. Ms. Colosi offered her strong recommendation to pause RRC (and all other projects) in favor of undertaking Market Place District Improvements due to budgetary constraints and because it is the Township's number one priority and highest return on investment for MTA and its' taxing body partners. Mr. Scappe stressed the importance of advancing all projects that are on the Township's priority list.

After a lengthy discussion by the Board about RRC project, Mr. Scappe recommended passing the budget now and continuing to monitor revenues and expenditures while positioning projects for grant opportunities.

Motion by Mr. Hertzler to approve the 2021 budget. Second by Mr. Weaver. Motion passed 5-0.

Ms. Colosi also informed that Board that, due to budgetary constraints, the \$250,000 that MTA had been carrying in reserve for three years for Allegheny County Airport Authority's (ACAA) potential project at Ewing Road, was deferred.

Taxing Bodies/Partners Update

a. MASD Communications Disconnects

Ms. Colosi initiated a discussion about how to communicate better with Moon Area School District (MASD) considering MASD officials continue to repeat incorrect and inconsistent information about MTA, its' mission and LERTA RAP procedures. Mr. Scappe and Mr. Hauser described how and what they report to MASD at its' monthly school board meetings. Despite MTA's efforts, which have consisted of conducting presentations and meetings in addition to regular monthly updates, MASD nevertheless does not understand that the school

district granted approval of MTA's projects, LERTA RAP expansion, and issuance of debt so MTA can undertake approved projects.

MTA's Board discussed ways to improve communication with MASD, most notably a one-page report that Mr. Scappe and Mr. Hauser can hand out at MASD board meetings. Ms. Colosi will draft a report template for review by the Board. The Board also directed Ms. Colosi to draft a letter to Mr. Balaski inviting MASD board members to attend MTA's monthly meetings.

Mr. Scappe reported on MASD's response to MTA's analysis of MASD's request that the Authority direct \$81,000 of LERTA RAP revenues annually for the next 10 years to the school district so that MASD can hire a teacher. Mr. Scappe said that at least one school board member expressed his belief in MTA's position.

b. Township's Land Development Process

Ms. Colosi reported that she will be more involved in the Township' land development process so she can learn sooner about forthcoming commercial development projects in the Township.

Project Updates

a. Thorn Run Interchange Project

i. Ratification of PCNs 38-39

Ms. Colosi asked the Board to ratify its' approval of change orders (PCNs) 38 and 39, which were approved previously by email. PCN 38 was for roadway line painting charges of \$7,800 and PCN 39 was reconciliation of a \$2,652 cost underrun.

Motion by Mr. Hertzler to ratify approval of PCNs 38 and 39 as submitted to the Board previously by email. Second by Mr. Weaver. Motion passed 4-0.

ii. Final Status and Cost

Ms. Colosi reported that District 11 is compiling and reconciling final cost overruns and underruns, which will be submitted to MTA this month. Ms. Colosi will work with District 11 to officially close out the Project and submit final payments to PennDOT sometime over the next few months.

b. Stevenson Mill Connector (SMC)/Rouser Road Connector (RRC)/Offsites

Mr. Krul, TranSystems, SMC, RRC and Offsites project engineer, and project manager, Mr. Rusiewicz and real estate specialist Mike Hnat were on-hand to discuss status of the projects.

Mr. Krul talked about PennDOT's review of the scoping field view and reported that he is waiting for additional District 11 input, which is being provided by the District's various units/departments.

Mr. Rusiewicz reported on RRC and the latest developments with the Army and their efforts to fix/relocate the gate that crosses over RRC's alignment.

Mr. Henry provided an update on status of the Army's land lease with ACAA and modifications made to the lease agreement to account for RRC's alignment. ACAA will give MTA an easement for use of the triangle-shaped property at a time commensurate with the Project's schedule. Mr. Scappe inquired whether he could help advance the easement process and offered to go to the County to finalize if necessary.

The Board and TranSystems discussed RRC's Final Design phase. Mr. Scappe asked Mr. Krul whether TranSystems is amenable to undertaking Final Design in parts for the MTA to reasonably utilize the \$212,000 grant received for the Project. Mr. Krul responded that it is acceptable to TranSystems to undertake Final Design at costs not to exceed \$212,000 of the overall \$554,000 budget, with the understanding that MTA will monitor expenses and will direct TranSystems to cease all work if MTA determines that proceeding with the RRC project is not prudent due to budgetary constraints or otherwise.

c. Market Place District Improvements Project

Ms. Colosi requested permission from the Board to execute Work Order 1.1 with Larson Design Group for Preliminary Engineering Due Diligence at a cost not-to-exceed \$40,008.26.

Motion by Mr. Weaver authorizing the Executive Director, following the Solicitor's review and approval, to execute Work Order 1.1 with Larson Design Group. Second by Mr. Vitale. Motion passed 4-0.

Ms. Colosi reported on the status of Burns & Scalco's development project and submissions to the Township.

Executive Session

There was no executive session.

Other Items of Interest

There were no items of interest.

Comments from the Public

There were no comments from the public.

Motion to Adjourn

Motion to adjourn the meeting by Mr. Hertzler at 6:39 p.m. Second by Mr. Weaver. Motion passed 4-0.